

<b>Room</b>	<b>Non-Profit Rate</b>	<b>Corporate/Commercial Rate</b>
<b>Conference Room</b> <b>36' X 31'</b> <b>MAX SEATING: 50 Theatre / 30 Classroom / 50 Banquet Rds of 6 / 60 Reception</b>	Full Day (4-8 hours): \$425 Half Day (1-4 hours): \$250 Additional Hours: \$75 Legal Holiday: \$850	Full Day (4-8 hours): \$500 Half Day (1-4 hours): \$300 Additional Hours: \$75 Legal Holiday: \$850
<b>Expanded Conference Room</b> <b>36' X 66'</b> <b>MAX SEATING: 100 Theatre / 100 Banquet Rds of 12 / 165 Reception Standing</b>	Full Day (4-8 Hours): \$600 Half Day (1-4 hours): \$400 Additional Hours: \$100 Legal Holiday: \$850	Full Day (4-8 hours): \$700 Half Day (1-4 hours): \$450 Additional Hours: \$100 Legal Holiday: \$850
<b>Board Room</b> <b>23' x 14' with conf. table</b> <b>MAX SEATING: Seating at conference table 14 max. Room 28 max.</b>	Full Day (4-8 hours): \$175 Half Day (1-4 hours): \$100 Additional Hours: \$50 Legal Holiday: \$850	Full Day (4-8 hours): \$200 Half Day (1-4 hours): \$150 Additional Hours: \$50 Legal Holiday: \$850
<b>Kitchen Rental</b>	\$100	\$100
<b>Additional Cleaning Fee</b>	\$50	\$50
<b>Equipment Rental:</b>		
5.5' x 6' Projection Screen	\$30	
10' x 7.5' Projection Screen	\$50	
LCD Projector	\$50	
Wireless Microphone - 2 quantity	\$15 each	
Flipchart with paper pad rental	\$35	
AV Cart	\$15	
Table Linens	\$7 per linen	
Sound Equipment	\$100	
Small Stage	\$30	
Large Stage	\$50	8' x 4' x 18"
<b>Beverage Services:</b>		
Coffee & Tea Service	\$1/per person per service	
Bottled Water	\$1.50/each	
<b>Administrative Services:</b>		
Photocopies (B&W)	\$.35/each x _____	
Photocopies (Color)	\$.55/each x _____	
Fax	\$1.00/page x _____	
<b>FREE Inventory Available:</b>		
Round Tables	12	
Rectangle Tables (8' x 30")	10	
Sm Rectangle (4' x 30")	4	
Chairs	100	
Stage w/2 steps (no ramp) 8' x 4' x 18"	1	
US & Alaska Flags	1 each	
Delegations for the City of Kenai (City Manager), Kenai Peninsula Borough (Borough Assembly members, Borough Mayor, etc.), Kenai Peninsula Borough School District (School Board members), State of Alaska (State Senators, State Reps, Governor, etc.), or Congressional Delegation may use the Kenai Visitor & Cultural Center for non-campaigning events (i.e. Town Hall Meeting) at no cost. Facility rental is subject to availability.		