



Weekly Luncheon

Speaker / Spotlight Request Form

Wednesday @ The Kenai Merit Inn

Set-Up: 11:30AM – 12:00PM

Luncheon 12:00PM – 1:00PM

Business / Organization Name

Contact Person – Name

Title

Contact Phone Number

Contact E-mail Address

1) _____ 2) _____ 3) _____

Top three choices (in order of preference) of Spotlight or Presentation Dates – **Most speakers are scheduled months in advance and therefore, we cannot guarantee your first choice date is available.**

Topic

Speaker Name

Title

Presentation you are requesting: Speaker (20 minute presentation + 5 minutes optional Q & A)
 Spotlight (5 – 7 minutes to spotlight your business)

Audio / Visual Needs (Electrical hook ups, projector screen)

Will you have information to distribute to the attendees? Yes No

Is your business/organization currently a Chamber Member? Yes No

Do you anticipate having more than **three guests** with you? Yes No
If so, how many? _____ (We provide lunch for our speaker and **one guest**)

Please provide a brief summary of the presentation, including how it relates to the Chamber general membership and business community.

How will the business community benefit from your presentation?

Speakers are responsible for their own travel accommodations. Lunch will be provided for the speaker.

This form may be requested and faxed back to us at (907) 283-7183. Contact us at (907) 283-7989 or email info@kenaichamber.org for more information.